

Appendices

Appendix A: EAD 2002 Schema template

(This template is also available as an XML file and an HTML file.)

```
<?xml version="1.0" encoding="UTF-8"?>
```

```
<ead xmlns="urn:isbn:1-931666-22-9"
xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance"
xsi:schemaLocation="urn:isbn:1-931666-22-9 ead.xsd" relatedencoding="MARC21">
```

```
<eadheader langencoding="iso639-2b" audience="internal"
repositoryencoding="iso15511" countryencoding="iso3166-1"
scriptencoding="iso15924" dateencoding="iso8601">
```

```
<eadid countrycode="US" mainagencycode="US-XXXX">urn:taro:<!-- Enter TARO
repository code -->.<!-- five-digit number unique for your repository (from 00000 to
99999 --></eadid>
```

```
<filedesc>
```

```
<titlestmt>
```

```
<titleproper><!-- Enter collection title --><date era="ce" calendar="gregorian"
type="inclusive" normal="0000"><!-- Enter normalized date --></date>
```

```
</titleproper>
```

```
<author><!-- Enter repository name responsible for intellectual content of the finding
aid --></author>
```

```
<sponsor><!--Encode a statement acknowledging a donor or granting organization
whose financial support helped to create the finding aid.--></sponsor>
```

```
</titlestmt>
```

```
<publicationstmt>
```

```
<publisher><!-- Enter name of your repository--></publisher>
```

```
<date era="ce" calendar="gregorian"><!-- Encode the date the finding aid was
published (i.e. added to TARO server) --></date>
```

```
</publicationstmt>
```

```
</filedesc>
```

```
<profiledesc>
```

```
<creation><!-- Enter a statement about the encoding of the finding aid (name of
encoder) --><date><!-- Date of the initial encoding --></date>
```

```

</creation>
<language>Finding aid written in <language langcode="eng"
scriptcode="Latn">English.</language>
</language>
<desrules>Describing Archives: A Content Standard (DACS)</desrules>
</profiledesc>
<revisiondesc>
  <!-- Used to keep track of changes and updates to the finding aid; not applicable
if creating new finding aid -->
  <change>
    <date normal="0000" era="ce" calendar="gregorian"><!-- Enter date of change
--></date>
    <item><!-- Enter information about changes to finding aid --></item>
  </change>
</revisiondesc>
</eadheader>
<archdesc level="collection" type="inventory" audience="external">
  <did>
    <head>Collection Summary</head>
    <!-- Alternate: <head>Descriptive Summary</head> -->
    <origination label="Creator:"><!-- Enter either a Personal Name <persname>,
Family Name <famname> OR a Corporate Name <corpname> -->
    <persname source="lcnaf" encodinganalog="100"><!-- Enter name of individual
(a person's name) --></persname>
    <corpname source="lcnaf" encodinganalog="110"><!-- Enter corporate name
--></corpname>
    </origination>
    <unittitle label="Title:" encodinganalog="245$a"><!-- Enter Collection Title
--></unittitle>
    <unitdate label="Dates:" type="inclusive" encodinganalog="245$f"
normal="0000/0000" era="ce" calendar="gregorian"><!-- Enter dates --></unitdate>
    <unitdate label="Dates (Bulk):" type="bulk" encodinganalog="245$g"
normal="0000/0000" era="ce" calendar="gregorian"><!-- Enter bulk dates --></unitdate>
    <unitid label="Identification:" countrycode="US" repositorycode="US-XXXX"
encodinganalog="099"><!-- Enter collection identification --></unitid>
    <physdesc label="Quantity:" encodinganalog="300$a"><extent><!-- Enter the
extent --></extent></physdesc>
    <repository label="Repository:" encodinganalog="852$a">

```

```
<extref xmlns:xlink="http://www.w3.org/1999/xlink" xlink:type="simple"
xlink:show="new"
xlink:actuate="onRequest" xlink:href="http://www">
  <corpname><subarea><!-- Enter secondary administrative level within a
repository --></subarea>, <!-- Enter repository name --></corpname>
</extref>
</repository>
```

```
<abstract label="Abstract:" encodinganalog="520$a"><!-- Enter an abstract or
collection summary --></abstract>
```

```
<langmaterial label="Language:" encodinganalog="546$a">
  <language langcode="eng" scriptcode="Latn">English</language>
</langmaterial>
```

```
<!--
```

```
Other language codes:
```

```
<language langcode="spa" scriptcode="Latn">Spanish</language>
```

```
<language langcode="por" scriptcode="Latn">Portuguese</language>
```

```
<language langcode="fre" scriptcode="Latn">French</language>
```

```
-->
```

```
</did>
```

```
<bioghist encodinganalog="545"><head>Biographical Sketch</head><!-- OR Historical
Note -->
```

```
<p><!-- Enter biographical information about the individual(s) or the
administrative history of a corporate body represented in the collection --></p>
</bioghist>
```

```
<scopecontent encodinganalog="520$b"><head>Scope and Contents Note</head>
```

```
<!-- Text in the <head> can be changed to the repositories preference -->
```

```
<p><!-- Enter scope and content note; multiple paragraphs can be entered
```

```
--></p>
```

```
</scopecontent>
```

```
<accessrestrict encodinganalog="506">
```

```
<head>Access Restrictions</head>
```

```
<p><!-- Enter access restrictions if applicable; if no restrictions then enter
"Unrestricted." --></p>
```

```
</accessrestrict>
```

```

<userrestrict encodinganalog="540">
  <head>Use Restrictions</head>
  <p><!-- Enter use restrictions if applicable --></p>
</userrestrict>

<controlaccess><head>Index Terms</head>
  <!-- Change the SOURCE attribute if applicable. See list of preferred authority
sources in the TARO encoding guidelines -->
  <controlaccess>
    <head>Subjects (Persons)</head>
    <persname source="lcnaf" encodinganalog="600"><!-- Enter Library of Congress
name authority --></persname>
    <persname source="lcnaf" encodinganalog="600"><!-- Enter Library of Congress
name authority --></persname>
  </controlaccess>
  <controlaccess>
    <head>Subjects (Organizations)</head>
    <corpname source="lcnaf" encodinganalog="610"><!-- Enter Library of Congress
corporate name authority --></corpname>
    <corpname source="lcnaf" encodinganalog="610"><!-- Enter Library of Congress
corporate name authority --></corpname>
  </controlaccess>
  <controlaccess>
    <head>Subjects</head>
    <!-- Change the SOURCE attribute if applicable -->
    <subject source="lcs" encodinganalog="650"><!-- Enter Library of Congress
subject heading --></subject>
    <subject source="lcs" encodinganalog="650"><!-- Enter Library of Congress
subject heading --></subject>
  </controlaccess>
  <controlaccess>
    <head>Places</head>
    <geogname source="lcs" encodinganalog="651"><!-- Enter Library of Congress
subject heading for places --></geogname>
    <geogname source="lcs" encodinganalog="651"><!-- Enter Library of Congress
subject heading for places --></geogname>
  </controlaccess>
  <controlaccess>

```

```

    <head>Document Types</head><!-- OR <head>Genres</head> -->
    <genreform source="aat" encodinganalog="655"><!-- Enter genre form here
--></genreform>
    <genreform source="aat" encodinganalog="655"><!-- Enter genre form here
--></genreform>
</controlaccess>
<controlaccess>
    <head>Occupation</head>
    <occupation source="aat" encodinganalog="656"><!-- Enter occupation
--></occupation>
    <occupation source="aat" encodinganalog="656"><!-- Enter occupation
--></occupation>
</controlaccess>
    <head>Function</head>
    <function source="aat" encodinganalog="657"><!-- Enter function --></function>
    <function source="aat" encodinganalog="657"><!-- Enter function --></function>
</controlaccess>
</controlaccess>
<controlaccess>
    <head>Other Names</head><!-- 700 Added Entry-Personal Name used as an
access point -->
    <persname source="lcnaf" encodinganalog="700"><!-- Enter Library of Congress
name authority for added author --></persname>
    <persname source="lcnaf" encodinganalog="700"><!-- Enter Library of Congress
name authority for added author --></persname>
</controlaccess>
<controlaccess>
    <head>Corporate Names</head><!-- 710 Added Entry-Corporate Name used as
an access point -->
    <corpname source="lcnaf" encodinganalog="710"><!-- Enter Library of Congress
corporate name authority --></corpname>
    <corpname source="lcnaf" encodinganalog="710"><!-- Enter Library of Congress
corporate name authority --></corpname>
</controlaccess>
<controlaccess><head>Titles</head><!-- 730 Added Entry-Uniform Title, A preferred
title used as an access point. -->
    <title source="lcnaf" encodinganalog="730"><!-- Enter Library of Congress
authority title--></title>

```

```

        <title source="lcnaf" encodinganalog="730"><!-- Enter Library of Congress
authority title--></title>
    </controlaccess>
</controlaccess>

<prefercite encodinganalog="524">
    <head>Preferred Citation</head>
    <p><!-- Enter preferred citation --></p>
</prefercite>

<processinfo encodinganalog="583">
    <head>Processing Information</head>
    <p><!-- Optional per repository policy; enter processing information if applicable
--></p>
</processinfo>

<relatedmaterial encodinganalog="544">
    <head>Related Material</head>
    <p><!-- Enter information about related material/collections and the name of the
holding-repository if applicable --></p>
</relatedmaterial>

<accruals encodinganalog="584">
    <head>Additions</head>
    <p><!-- Enter information about anticipated additions to the collection --></p>
</accruals>

<!-- Begin Description of Subordinate Components -->
<dsc type="combined">
    <head>Detailed Description of the Collection</head>

    <c01 id="ser1" level="series">
<!-- Enter appropriate LEVEL (e.g. "series" "file" or "item" -->
        <did>
            <unittitle><!-- Enter unit title --></unittitle>
            <unitdate><!-- Enter unit date --></unitdate>
        </did>
        <c02 level="file">
            <did>

```

```

        <container type="box"><!-- Enter box number --></container>
        <container type="folder"><!-- Enter folder number --></container>
        <unittitle><!-- Enter unit title --></unittitle>
        <unitdate><!-- Enter unit date --></unitdate>
        </did>
    </c02>
<!-- Add other component levels as appropriate -->
    </c01>
</dsc>
<!-- End Description of Subordinate Components -->
</archdesc>
</ead>

```

Appendix B: EAD 2002 Schema finding aid examples

Example 1: UT Austin School of Architecture Student Work

(This finding aid example is also available as an XML file.)

```

<?xml version="1.0" encoding="UTF-8"?>
<ead xmlns="urn:isbn:1-931666-22-9"
xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance"
xsi:schemaLocation="urn:isbn:1-931666-22-9 ead.xsd" relatedencoding="MARC21">

<eadheader langencoding="iso639-2b" audience="internal"
repositoryencoding="iso15511"
countryencoding="iso3166-1" scriptencoding="iso15924"
dateencoding="iso8601">
<eadid countrycode="US"
mainagencycode="US-TxAuUAA">urn:taro:utexas.aaa.00010</eadid>
<filedesc>
<titlestmt>
<titleproper>University of Texas at Austin, School of Architecture, Student
Work:</titleproper>
<subtitle>An Inventory of Selected Design Studies Produced by the Students, <date
era="ce" calendar="gregorian" type="inclusive" normal="1915">1915-current</date>
</subtitle>

```

<author>Inventory prepared by Chris Means, Beth Dodd, and Wai-Yin
Kwan</author>
</titlestmt>

<publicationstmt>

<publisher>The University of Texas at Austin. University of Texas Libraries.
Alexander Architectural Archives.</publisher>

<date era="ce" calendar="gregorian">2000</date>

</publicationstmt>

</filedesc>

<profiledesc>

<creation>Text converted and initial EAD tagging provided by Apex Data
Services, <date era="ce" calendar="gregorian">May 2001.</date>

</creation>

<language>Finding aid written in <language langcode="eng"
scriptcode="Latn">English</language>.</language>

</profiledesc>

<revisiondesc>

<change>

<date normal="2002-07-12" era="ce" calendar="gregorian">July 12, 2002</date>

<item>Edited in XmetaL 3.0 by Kristy Sorensen, according to instructions in <title
xmlns:xlink="http://www.w3.org/1999/xlink" xlink:type="simple" xlink:href="">Editing
TARO EAD XML Finding Aids with XMetaL.</title>

</item>

</change>

<change>

<date>Tue Jul 22 15:01:06 CDT 2003</date>

<item>urn:taro:utexas.aaa.00010 converted from EAD 1.0 to 2002 by v1to02.xsl
(20030505).</item>

</change>

</revisiondesc>

</eadheader>

<archdesc level="collection" type="inventory">

<did>

<head>Collection Summary</head>

<origination label="Creator:">

<corpname source="Icnaf" encodinganalog="110">University of Texas at Austin.
 School of Architecture.</corpname>
 </origination>
 <unittitle label="Title:" encodinganalog="245\$a">University of Texas at Austin, School
 of Architecture Student Work Drawings, Selected design studies produced by the
 students.</unittitle>
 <unitdate type="inclusive" encodinganalog="245\$f" normal="1915" era="ce"
 calendar="gregorian" label="Dates:">1915 - current</unitdate>
 <unitid countrycode="US" repositorycode="US-TxU" encodinganalog="099"
 label="Identification:">Accession number (s): see Archives staff</unitid>
 <physdesc label="Quantity:" encodinganalog="300\$a">45 + drawings (as of
 2001)</physdesc>
 <repository label="Repository:" encodinganalog="852\$a">
 <extref xmlns:xlink="http://www.w3.org/1999/xlink" xlink:type="simple"
 xlink:show="new"
 xlink:actuate="onRequest" xlink:href="http://www.lib.utexas.edu/apl/aaa/">
 <corpname><subarea>Alexander Architectural Archives, </subarea> University
 of Texas Libraries, The University of Texas at Austin.</corpname>
 </extref>
 </repository>

 <abstract label="Abstract:" encodinganalog="520\$a">The School of Architecture
 Student Work collection includes a selection of coursework produced by University of
 Texas Architecture students in design studios from 1915 to the present. The projects
 include drawings of buildings, objects and human figures.</abstract>

 <langmaterial label="Language:">Materials are in <language langcode="eng"
 scriptcode="Latn">English</language>.</langmaterial>
 </did>
 <scopecontent encodinganalog="520\$b">
 <head>Scope and Content of the collection</head>
 <p>The School of Architecture Student Work collection consists primarily of
 course work produced throughout the years by students in design studios of the School
 of Architecture. For course work that is documentary or for historic research (Measured
 Drawings or Historic Documentation class) see the University of Texas at Austin, School
 of Architecture, Texas Architecture Archive collection.</p>
 </scopecontent>

 <otherfindaid encodinganalog="555">

```
<head>Other Finding Aids</head>
<p> Unpublished inventory in Archive.</p>
</otherfindaid>
```

```
<controlaccess>
  <head>Index Terms</head>
  <p>This collection is indexed under the following headings in the University of
  Texas Online Catalog. Researchers desiring materials about related topics, persons, or
  places should search the catalog using these headings.</p>
```

```
<controlaccess>
  <head>Subjects:</head>
  <subject encodinganalog="650" source="local">Buildings--Designs and
  plans.</subject>
  <subject encodinganalog="650" source="local">Beaux-Arts buildings.</subject>
</controlaccess>
```

```
<controlaccess>
  <head>Document type:</head>
  <genreform source="gmgpc" encodinganalog="655">Architectural
  drawings.</genreform>
  <genreform source="gmgpc" encodinganalog="655">Renderings.</genreform>
  <genreform source="gmgpc" encodinganalog="655">Student
  drawings.</genreform>
  <genreform source="gmgpc" encodinganalog="655">Student
  works.</genreform>
  <genreform source="gmgpc" encodinganalog="655">Watercolor
  drawings.</genreform>
</controlaccess>
</controlaccess>
```

```
<accessrestrict>
  <head>Restrictions on Access</head>
  <p>This collection is open for research. Researchers must register and agree to
  copyright and privacy laws before using archival materials. As all or portions of this
  collection may be housed off-site, advance notice of at least three working days is
  required for retrieval. Certain items may require additional time for flattening or
  humidifying before they can be viewed. Access is by appointment only. Please contact
  the archives' reference staff for further information.</p>
</accessrestrict>
```

<userrestrict>

<head>Restrictions on Use</head>

<p>Permission for publication is given on behalf of the University of Texas as the owner of the collection and is not intended to include or imply permission of the copyright holder which must be obtained by the researcher. For more information please see the Alexander Architectural Archives' Use Policy.</p>

</userrestrict>

<accessrestrict>

<head>Policies Governing Use</head>

<p>Manuscript collections and archival records may contain materials with sensitive or confidential information that is protected under federal or state right to privacy laws and regulations. Researchers are advised that the disclosure of certain information pertaining to identifiable living individuals without the consent of those individuals may have legal ramifications (e.g., a cause of action under common law for invasions of privacy may arise if facts concerning an individual's private life are published that would be deemed highly offensive to a reasonable person).</p>

<p>The Alexander Architectural Archives operate in accordance with applicable federal or state laws and regulations, providing unrestricted access to university records not covered by state and federal right to privacy acts.</p>

<p>The Alexander Architectural Archives, The University of Texas Libraries, and The University of Texas at Austin, assume no responsibility for infringement of literary property rights and copyright or for liability to any person for defamation or invasion of privacy that results from a researcher's use of collections.</p>

<p>Researchers agree to indemnify and hold harmless The University of Texas at Austin, and their officers, employees, and agents from and against all suits, claims, actions, and expenses arising out of use of collections held by the libraries. Please alert staff if anything inappropriate is found during research.</p>

</accessrestrict>

<prefercite encodinganalog="524">

<head>Preferred Citation</head>

<p>University of Texas at Austin, School of Architecture Student Work, Drawings, 1915-current, Selected design studies produced by the students, Alexander Architectural Archives, University of Texas Libraries, the University of Texas at Austin</p>

</prefercite>

<processinfo>

```

    <head>Processing Information</head>
    <p>Drawings processed by: Chris Means; Beth Dodd; Wai-Yin Kwan, 2000</p>
    <p>Processing is not completed. Please see Archive's staff for more
information.</p>
</processinfo>

<relatedmaterial>
    <head>Related Material</head>
    <p>Seventeen photographs of UT Architecture student drawings are part of the
University of Texas Campus-Old Main Building Collection (Discrete Collection 66) in the
Harry Ransom Humanities Research Center Photography Collection at the University of
Texas at Austin.</p>
</relatedmaterial>

<dsc type="combined">
    <head>Detailed Description of the Collection</head>
    <p> The following section contains a detailed listing of the materials in the
collection.</p>

<c01 id="ser1" level="series">
    <did>
        <unittitle>Drawings Series</unittitle>
    </did>
    <scopecontent><head>Series Abstract</head>
        <p>Entries are indexed chronologically by the date listed on the drawings. Dates
are offered if they can be derived from the drawings or gathered from other authoritative
sources. Many drawings are not dated. This collection spans from 1915 - current.
The collection is continuously added to and is not completely processed. For more
information, please contact Archives staff.</p>
        <p>Entries without dates are sorted by Project Name and listed before those that
provide dates. Project names are supplied by the cataloger, as title blocks on the
drawings prove to be inconsistent and many drawings are not labeled. If available, the
student's name and class information are provided in the <emph render="italic">Notes
</emph>field.</p>
        <p>The term "drawing" includes both original works (such as pencil on trace
paper, or ink on tracing clothe) as well as copies (such as sepia prints, blue line prints,
etc.).</p>
    </scopecontent>
</c01>

```

```
<did>
<unittitle>Dishes.</unittitle>
<note>
<p>Notes: Drawing by Craig Allen</p>
</note>
</did>
</c02>
<c02>
<did>
<unittitle>Dome of Florence Cathedral.</unittitle>
<note>
<p>Notes: Drawing by Richard Dolros. Architect in 15th century was Filippo
Brunelleschi.</p>
</note>
</did>
</c02>
<c02>
<did>
<unittitle>Figure drawing - Male.</unittitle>
<note>
<p>Notes: Drawing by Wolf Jessen, 19[?] September 28.</p>
</note>
</did>
</c02>
<c02>
<did>
<unittitle>Figure Drawing - male.</unittitle>
<note>
<p>Notes: Drawing by J.H. Fisher</p>
</note>
</did>
</c02>
<c02>
<did>
<unittitle>Figure Drawings.</unittitle>
<note>
<p>Notes: Drawing by Leslie McKay</p>
</note>
</did>
```

</c02>

<c02>

<did>

<unittitle>Foot Bridge. First Analytique.</unittitle>

<note>

<p>Notes: Drawing by Charles M. Morton - UT, class B</p>

</note>

</did>

</c02>

<c02>

<did>

<unittitle>Fruit Dish.</unittitle>

<note>

<p>Notes: Drawing by J. Ewing</p>

</note>

</did>

</c02>

<c02>

<did>

<unittitle>Kitchen objects.</unittitle>

<note>

<p>Notes: Drawing by Talley</p>

</note>

</did>

</c02>

<c02>

<did>

<unittitle>Kitchen objects.</unittitle>

<note>

<p>Notes: Drawing by Bob Quensel</p>

</note>

</did>

</c02>

<c02>

<did>

<unittitle>School Chapel.</unittitle>

<note>

<p>Notes: Drawing by Charles Morton - UT, 2nd year design</p>

</note>

```
</did>
</c02>
<c02>
  <did>
    <unittitle>Tea Kettle.</unittitle>
    <note>
      <p>Notes: Drawing by J. Scoggins, 19[?] November 26.</p>
    </note>
  </did>
</c02>
<c02>
  <did>
    <unittitle>Vases and Bowls.</unittitle>
    <note>
      <p>Notes: Drawing by Carrotti?</p>
    </note>
  </did>
</c02>
<c02>
  <did>
    <unittitle>Vases, Dishes.</unittitle>
    <note>
      <p>Notes: Drawing by Linden</p>
    </note>
  </did>
</c02>
<c02>
  <did>
    <unittitle>Vases, Pots.</unittitle>
    <note>
      <p>Notes: Drawing by Liz Leasure</p>
    </note>
  </did>
</c02>
<c02>
  <did>
    <unittitle>Classical Orders.</unittitle>
    <unitdate era="ce" calendar="gregorian">1915</unitdate>
    <note>
```

<p>Notes: Drawing by W.G.W., 1915 September.</p>
 </note>
 </did>
 </c02>
 <c02>
 <did>
 <unittitle>Air transport terminal.</unittitle>
 <unitdate era="ce" calendar="gregorian">1929-1933</unitdate>
 <note>
 <p>Notes: Drawing by Paul E. Pressler. Pressler attended school between
 1929-1933. Class A V project. 38 × 61-3/4.</p>
 </note>
 </did>
 </c02>
 <c02>
 <did>
 <unittitle>Architectural Terra Cotta Plant.</unittitle>
 <unitdate era="ce" calendar="gregorian">1929-1933</unitdate>
 <note>
 <p>Notes: Drawing by Paul E. Pressler. Pressler attended school between
 1929-1933. Class A II project mention. 29-1/2 × 40"</p>
 </note>
 </did>
 </c02>
 <c02>
 <did>
 <unittitle>Grand Stair Hall with elevation mural.</unittitle>
 <unitdate era="ce" calendar="gregorian">1929-1933</unitdate>
 <note>
 <p>Notes: Drawing by Paul E. Pressler. Pressler attended school between
 1929-1933. 2nd mention. 29-1/8 × 40-1/2"</p>
 </note>
 </did>
 </c02>
 <c02>
 <did>
 <unittitle>Greek temple.</unittitle>
 <unitdate era="ce" calendar="gregorian">1929-1933</unitdate>
 <note>

<p>Notes: Drawing by Paul E. Pressler. Pressler attended school between 1929-1933. Class All archeology. 37-1/2 x 58-1/2.</p>

</note>

</did>

</c02>

<c02>

<did>

<unittitle>Marine Museum (oceanside aquarium).</unittitle>

<unitdate era="ce" calendar="gregorian">1929-1933</unitdate>

<note>

<p>Notes: Drawing by Paul E. Pressler. Pressler attended school between 1929-1933. Class B III Project that received the Honorable Mention for the Beaux-Arts competition. 37-1/2 x 27"</p>

</note>

</did>

</c02>

<c02>

<did>

<unittitle>Outdoor fountain and plaza.</unittitle>

<unitdate era="ce" calendar="gregorian">1929-1933</unitdate>

<note>

<p>Notes: Drawing by Paul E. Pressler. Pressler attended school between 1929-1933. Mention 3.23 x 29".</p>

</note>

</did>

</c02>

<c02>

<did>

<unittitle>Seaside recreation center.</unittitle>

<unitdate era="ce" calendar="gregorian">1929-1933</unitdate>

<note>

<p>Notes: Drawing by Paul E. Pressler. Pressler attended school between 1929-1933. Class A Minor project, 2nd Medal. 40-1/2 x 29-1/16"</p>

</note>

</did>

</c02>

<c02>

<did>

<unittitle>Spanish facade.</unittitle>

```

<unitdate era="ce" calendar="gregorian">1929-1933</unitdate>
<note>
<p>Notes: Drawing by Paul E. Pressler. Pressler attended school between
1929-1933. Mention 3? 23 × 29".</p>
</note>
</did>
</c02>
<c02>
<did>
<unittitle>Suburban residence.</unittitle>
<unitdate era="ce" calendar="gregorian">1929-1933</unitdate>
<note>
<p>Notes: Drawing by Paul E. Pressler. Pressler attended school between
1929-1933. Submitted by Decorator. 26-3/4 × 38-1/2".</p>
</note>
</did>
</c02>
<c02>
<did>
<unittitle>Town hall.</unittitle>
<unitdate era="ce" calendar="gregorian">1929-1933</unitdate>
<note>
<p>Notes: Drawing by Paul E. Pressler. Pressler attended school between
1929-1933. Class BII project. 27-1/8 × 37-1/4"</p>
</note>
</did>
</c02>
<c02>
<did>
<unittitle>Waterworks and grounds with colossal guardian beasts.</unittitle>
<unitdate era="ce" calendar="gregorian">1929-1933</unitdate>
<note>
<p>Notes: Drawing by Paul E. Pressler. Pressler attended school between
1929-1933. 40 × 58-3/4"</p>
</note>
</did>
</c02>
<c02>
<did>

```

<unittitle>Refreshment stand.</unittitle>
<unitdate era="ce" calendar="gregorian">1931</unitdate>
<note>
<p>Notes: Drawing by Paul E. Pressler. Pressler attended school between 1929-1933. A minor project. 37×28".</p>
</note>
</did>
</c02>
<c02>
<did>
<unittitle>Recreation Center on an Island.</unittitle>
<unitdate era="ce" calendar="gregorian">1932</unitdate>
<note>
<p>Notes: Drawing by Nancy M. TacQuand, 4th year design, 1932 April 29</p>
</note>
</did>
</c02>
<c02>
<did>
<unittitle>Orphanage.</unittitle>
<unitdate era="ce" calendar="gregorian">1937</unitdate>
<note>
<p>Notes: Drawing by Douglas Yater, 5th year design, 1937 November.</p>
</note>
</did>
</c02>
<c02>
<did>
<unittitle>Reflection.</unittitle>
<unitdate era="ce" calendar="gregorian">1937</unitdate>
<note>
<p>Notes: Drawing by W. Callister</p>
</note>
</did>
</c02>
<c02>
<did>
<unittitle>Figure Drawing - Male, Female Statues.</unittitle>
<unitdate era="ce" calendar="gregorian">1938</unitdate>

```
<note>
<p>Notes: Drawing by Ed Reichert, 1938 November 8.</p>
</note>
</did>
</c02>
<c02>
<did>
<unittitle>Small Residence.</unittitle>
<unitdate era="ce" calendar="gregorian">1938</unitdate>
<note>
<p>Notes: Drawing by Douglas L. Yater, 1938 September.</p>
</note>
</did>
</c02>
<c02>
<did>
<unittitle>Flower in a Vase.</unittitle>
<unitdate era="ce" calendar="gregorian">1939</unitdate>
<note>
<p>Notes: Drawing by Bill Pickle</p>
</note>
</did>
</c02>
<c02>
<did>
<unittitle>Municipal Air Terminal for Austin, Texas</unittitle>
<unitdate era="ce" calendar="gregorian">1939</unitdate>
<note>
<p>Notes: Drawing by Joseph W. Baxter, 5th year, 1939 May 19.2 renderings
and 3 sheets of specs.</p>
</note>
</did>
</c02>
<c02>
<did>
<unittitle>Restaurant with Outside Counter Service.</unittitle>
<unitdate era="ce" calendar="gregorian">1939</unitdate>
<note>
<p>Notes: Drawing by Edward Reichert, 4th year design</p>
```

```
</note>
</did>
</c02>
<c02>
  <did>
    <unittitle>State Capitol Building for Texas.</unittitle>
    <unitdate era="ce" calendar="gregorian">1940</unitdate>
    <note>
      <p>Notes: Drawing by W. R. Lane Jr., 5th year design, 1940 May 21.</p>
    </note>
  </did>
</c02>
<c02>
  <did>
    <unittitle>Memorial Hall.</unittitle>
    <unitdate era="ce" calendar="gregorian">1942</unitdate>
    <note>
      <p>Notes: Drawing by Ned A Cole</p>
    </note>
  </did>
</c02>
<c02>
  <did>
    <unittitle>Retirement Center for the Future.</unittitle>
    <unitdate era="ce" calendar="gregorian">1942</unitdate>
    <note>
      <p>Notes: Drawing by Mims Jackson, 5th year, 1942 December.</p>
    </note>
  </did>
</c02>
<c02>
  <did>
    <unittitle>Zoological Garden, Aviary.</unittitle>
    <unitdate era="ce" calendar="gregorian">1946</unitdate>
    <note>
      <p>Notes: Drawing by Joseph R. Coleman, ARC 526, 1946 July 24</p>
    </note>
  </did>
</c02>
```

```
<c02>
  <did>
    <unittitle>Dishes.</unittitle>
    <unitdate era="ce" calendar="gregorian">1947</unitdate>
    <note>
      <p>Notes: Drawing by Meredith, 1947 February 2</p>
    </note>
  </did>
</c02>
<c02>
  <did>
    <unittitle>Dormitory for a Prep School in a Small Texas Village.</unittitle>
    <unitdate era="ce" calendar="gregorian">1947</unitdate>
    <note>
      <p>Notes: Drawing by Joe T. Pursell, 1947 July 30</p>
    </note>
  </did>
</c02>
<c02>
  <did>
    <unittitle>Kettles, Vases.</unittitle>
    <unitdate era="ce" calendar="gregorian">1947</unitdate>
    <note>
      <p>Notes: Drawing by K.D. Vinson Jr.</p>
    </note>
  </did>
</c02>
<c02>
  <did>
    <unittitle>Vases, Dishes.</unittitle>
    <unitdate era="ce" calendar="gregorian">1948</unitdate>
    <note>
      <p>Notes: Drawing by John R. Mayner Jr., 1948 March 16</p>
    </note>
  </did>
</c02>
<c02>
  <did>
    <unittitle>Apartments in Arrid Climate Thesis?</unittitle>
```

```

        <unitdate era="ce" calendar="gregorian">1950</unitdate>
        <note>
        <p>Notes: Drawing by John P. Work, ARC564, 1950 Spring</p>
        </note>
        </did>
    </c02>
    <c02>
        <did>
        <unittitle>Public Schools in Northeast Texas.</unittitle>
        <unitdate era="ce" calendar="gregorian">1950</unitdate>
        <note>
        <p>Notes: Drawing by Harold Box</p>
        </note>
        </did>
    </c02>
</c01>
</dsc>
</archdesc>
</ead>

```

Example 2: Texas School for the Blind and Visually Impaired Meeting Files

(This finding aid example is also available as an XML file.)

```

<?xml version="1.0" encoding="UTF-8"?>
<ead xmlns="urn:isbn:1-931666-22-9"
xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance"
xsi:schemaLocation="urn:isbn:1-931666-22-9 ead.xsd" relatedencoding="MARC21">
  <eadheader langencoding="iso639-2b" audience="internal"
findaidstatus="edited-full-draft" scriptencoding="iso15924"
dateencoding="iso8601" countryencoding="iso3166-1" repositoryencoding="iso15511">
    <eadid countrycode="US"
mainagencycode="US-tx">urn:taro:tslac.30156</eadid>
    <filedesc>
        <titlestmt>
            <titleproper>Texas School for the Blind and Visually
Impaired:</titleproper>

```

```

        <subtitle>An Inventory of School for the Blind and Visually
Impaired Meeting Files at the Texas State Archives, <date type="inclusive" era="ce"
calendar="gregorian">1856-1919, 1979-2015</date>
        </subtitle>
        <author>Finding aid by Tony Black and Anna M. Reznik</author>
        <sponsor encodinganalog="536$a">This EAD finding aid was
created in cooperation with Texas Archival Resources Online.</sponsor>
        </titlestmt>
        <publicationstmt>
            <publisher>Texas State Library and Archives
Commission</publisher>
            <date era="ce" calendar="gregorian">June 2015</date>
        </publicationstmt>
    </filedesc>
    <profiledesc>
        <creation>Finding aid encoded by Tony Black in EAD Version 2002 as
part of the TARO project, <date era="ce" calendar="gregorian">May 2008.</date>
        </creation>
        <language>Finding aid written in <language langcode="eng"
scriptcode="Latn">English.</language></language>
        <descrules>Description based on <emph
render="italic">DACS</emph>.</descrules>
    </profiledesc>
    <!-- Add a new change for each major revision of the finding aid, include what
was done, who did it, and when -->
    <revisiondesc>
        <change>
            <date era="ce" calendar="gregorian">September 2015.</date>
            <item>Revised by Anna M. Reznik,</item>
        </change>
        <change>
            <date era="ce" calendar="gregorian">June 2015.</date>
            <item>Revised by Anna M. Reznik,</item>
        </change>
    </revisiondesc>
</eadheader>
<archdesc level="subgrp" type="inventory" audience="external">
    <!--{Be sure level attribute is correct.}-->
    <did>

```



```

<head>Overview</head>
<repository label="Repository:" encodinganalog="852$a">
  <extref xmlns:xlink="http://www.w3.org/1999/xlink"
xlink:actuate="onRequest" xlink:show="new"
xlink:href="http://www.tsl.state.tx.us/arc/index.html" xlink:type="simple">Texas State
Archives</extref></repository>
  <origination label="Creator:">
    <corpname encodinganalog="110" source="lcnaf">Texas School
for the Blind and Visually Impaired.</corpname>
  </origination>
  <unittitle label="Title:" encodinganalog="245">School for the Blind and
Visually Impaired meeting files</unittitle>
  <unitdate label="Dates:" encodinganalog="245$f" type="inclusive"
era="ce" calendar="gregorian">1856-1919, 1979-2015</unitdate>
  <unitid label="OCLC Record No.:" encodinganalog="001"
countrycode="US" repositorycode="US-tx">ocn952118254</unitid>
  <abstract label="Abstract:" encodinganalog="520$a">The Texas School
for the Blind and Visually Impaired is a public school district that provides specialized
services that focus on the learning needs of primary and secondary students with visual
impairments, including those with additional disabilities. Records include agenda,
minutes, and agenda attachments of meetings of the board of trustees and date from
1856 to 1919 and 1979 to 2015. Subjects include the results of student testing,
administration of the school district, employee benefits and expectations, support
activities for blind and visually impaired students, and various school district
policies.</abstract>
  <langmaterial label="Language:" encodinganalog="546$a">These
materials are written predominately in <language langcode="eng"
scriptcode="Latn">English</language> with scattered <language langcode="spa"
scriptcode="Latn">Spanish</language> throughout.</langmaterial>
  <physdesc label="Quantity:" encodinganalog="300$a"><extent>9.3 cubic
ft.</extent></physdesc>
</did>
<accessrestrict encodinganalog="506">
  <head>Restrictions on Access</head>
  <p>Materials do not circulate, but may be used in the State Archives
search room.
      Materials will be retrieved from and returned to storage areas by
staff members.</p>
</accessrestrict>

```

<userrestrict encodinganalog="540">

<head>Restrictions on Use</head>

<p>Most records created by Texas state agencies are not copyrighted. State records also include materials received by, not created by, state agencies. Copyright remains with the creator. The researcher is responsible for complying with U.S. Copyright Law (Title 17 U.S.C.).</p>

</userrestrict>

<phystech encodinganalog="340">

<head>Technical Requirements</head>

<p>None.</p>

</phystech>

<bioghist encodinganalog="545">

<head>Agency History</head>

<p>The Texas School for the Blind and Visually Impaired (TSBVI) was established by the 6th Texas Legislature as the Asylum for the Blind (Chapter CVIII, August 16, 1856). In January 1857, the first student was admitted to the institution. The first classes of students met in a rented residence in Austin. The Asylum for the Blind eventually moved into a building on 19th Street and East Avenue. This site was transferred to the University of Texas in 1925, becoming the <emph render="doublequote">Little Campus.</emph> The Asylum for the Blind became known as the Texas Institution for the Blind (also referred to as the Blind Institute) in 1905 and the Texas School for the Blind in 1915. In this latter year, the legislature appropriated funds to build a new campus on 73 acres of land in northwest Austin, donated by the citizens. This land, located at 1100 West 45th Street, was occupied by the school in 1917. In 1919, the 36th Legislature created the Board of Control (Senate Bill 147, Regular Session). This three-member board replaced the boards of governors of each of the state's eleemosynary institutions, including the board of trustees of the School for the Blind. In 1951, the 52nd Legislature placed the School for the Blind under the Board for Texas State Hospitals and Special Schools (House Bill 378, Regular Session). The 53rd Legislature transferred the School for the Blind to the State Board of Education (Senate Bill 119/House Bill 128, Regular Session). In 1965, the legislature placed the School for the Blind under the direction of a Central Services Agency for Special Schools for the Blind and the Deaf, under the State Board of Education, which became the Texas Education Agency (House Bill 377, 59th Legislature, Regular Session). The name of the School for the Blind was changed in 1989 to the TSBVI to better reflect the population it serves. The TSBVI is an independent school district, which covers kindergarten through twelfth grade education, and provides residential services for the blind and multihandicapped blind students. TSBVI also provides technical assistance to

teachers, other professionals, and parents in local Texas communities to better serve blind and visually impaired students in the students' home districts.

Concurrently, visually-impaired African American youths were taught at a similar institution. In 1887, the 20th Legislature created the Texas Institute for Deaf, Dumb and Blind Colored Youths, to occupy a 100-acre tract four miles northwest of the State Capitol, just east of what became Camp Mabry (House Bill 445, 20th Legislature, Regular Session). The first class had nine blind students and eight deaf students, taught by one teacher apiece. Enrollment had climbed to 125 by 1912, with a faculty of 11. The governing body was a three-person board of trustees. In 1930, orphans began to be admitted to the newly designated Deaf, Dumb and Blind Asylum for Colored Youths and Colored Orphans (House Bill 154, 41st Legislature, 5th Called Session). Three more name changes followed: in 1943, to the State School for Deaf and Blind Negro Children; in 1947, to the Texas Blind, Deaf and Orphan School; and in 1965, to the Texas Blind and Deaf School (finally placed under the Texas Education Agency). With desegregation in 1966, black students were merged with white students in the TSBVI and the Texas School for the Deaf.

The TSBVI is overseen by a nine-member board appointed by the governor for overlapping six-year terms. Public meetings of the board are held five to six times per year. Three of the members must be blind or visually impaired, three must be parents of blind or visually impaired persons, and three must have had experience in working with the blind or visually impaired. The board is the equivalent of the board of trustees of an independent school district: it appoints an executive director or superintendent to administer the school, and all actions of the board may be appealed to the State Board of Education (Texas Education Code, Sections 11.06 through 11.091). The board has three standing committees: audit, compliance, and management review; finance; and programs.

(Sources include: *Guide to Texas State Agencies*, 11th edition (2001); James W. Markham and Paulette Delahoussaye, <http://www.w3.org/1999/xlink> xlink:type="simple" xlink:show="new" xlink:actuate="onRequest" xlink:href="https://tshaonline.org/handbook/online/articles/kct25">"Texas School for the Blind and Visually Impaired,"

Handbook of Texas Online; and TSBVI's website (<http://www.w3.org/1999/xlink> xlink:type="simple" xlink:show="new" xlink:actuate="onRequest" xlink:href="http://www.tsbvi.edu">http://www.tsbvi.edu), all accessed June 30, 2015.)

</bioghist>

<scopecontent encodinganalog="520\$b">

<head>Scope and Contents of the Records</head>

<p>The Texas School for the Blind and Visually Impaired is a public school district that provides specialized services that focus on the unique learning needs of primary and secondary students with visual impairments, including those with additional disabilities. Records consist of agenda, minutes and agenda attachments (including reports, correspondence, policies, and directives) for the meetings of the board of trustees and date from 1856 to 1919 and 1979 to 2015. Subjects include the results of student testing, administration of the school district, employee benefits and expectations, support activities for blind and visually impaired students attending school in his or her home district, staff policies (leave time and rights), education policies, and student discipline and welfare policies. Earlier minutes, dating 1856-1919, apparently complete for the first 64 years of the school's existence, are handwritten for the 19th century, and typewritten and pasted into the ledger for the early 20th century. In addition to minutes, these earlier minutes contain regulations, duties, and inventories of property. Agenda inform the public as to what will be discussed and/or decided at each meeting. Minutes document in a thorough but summary fashion the official actions of the board in its meetings. Researchers should note that minutes are approved at the following meeting, so records document the business of the previous meeting.</p>

<p>To prepare this inventory, the described materials were cursorily reviewed to delineate series, to confirm the accuracy of contents lists, to provide an estimate of dates covered, and to determine record types.</p>

</scopecontent>

<arrangement encodinganalog="351">

<head>Arrangement of the Records</head>

<p>These records are arranged in chronological order.</p>

</arrangement>

<controlaccess>

<head>Index Terms</head>

<p><emph render="italic">The terms listed here were used to catalog the records. The terms can be used to find similar or related records.</emph></p>

<controlaccess>

<head>Corporate Names:</head>

<corpname source="lcnaf" encodinganalog="710">Texas School for the Blind.</corpname>

<corpname source="lcnaf" encodinganalog="710">Texas State Asylum for the Blind.</corpname>

<corpname source="lcnaf" encodinganalog="710">Texas Institution for the Blind.</corpname>

</controlaccess>

```

    <controlaccess>
      <head>Subjects:</head>
      <subject source="lcsh"
encodinganalog="650">Blind--Education--Texas.</subject>
      <subject source="lcsh" encodinganalog="650">Blind--Institutional
care--Texas.</subject>
      <subject source="lcsh" encodinganalog="650">Blind
children--Education--Texas.</subject>
      <subject source="lcsh" encodinganalog="650">Blind
children--Institutional care--Texas.</subject>
    </controlaccess>
    <controlaccess>
      <head>Document Types:</head>
      <genreform source="aat" encodinganalog="655">Minutes
(administrative records)--Texas--Blind--1856-1919, 1979-2015.</genreform>
      <genreform source="aat" encodinganalog="655">Agendas
(administrative records)--Texas--Blind--1979-2015.</genreform>
    </controlaccess>
    <controlaccess>
      <head>Functions:</head>
      <function source="aat" encodinganalog="657">Teaching the blind
and visually impaired.</function>
    </controlaccess>
  </controlaccess>
  <relatedmaterial>
    <head>Related Material</head>
    <p><emph render="italic">The following materials are offered as possible
sources of further information on the agencies and subjects covered by the records. The
listing is not exhaustive. </emph></p>
    <relatedmaterial>
      <p><repository><emph render="bold">Texas State
Archives</emph></repository></p>
      <archref xmlns:xlink="http://www.w3.org/1999/xlink"
xlink:type="simple" xlink:show="new" xlink:actuate="onRequest"
xlink:href="http://www.lib.utexas.edu/taro/tslac/10207/tsl-10207.html">Texas School for
the Blind records, 1871-1989, 14.71 cubic ft.</archref>
      <archref xmlns:xlink="http://www.w3.org/1999/xlink"
xlink:type="simple" xlink:show="new" xlink:actuate="onRequest"

```

xlink:href="http://www.lib.utexas.edu/taro/tslac/50074/tsl-50074.html">Texas
Commission for the Blind records, 1932-2003, undated, 19.75 cubic ft.</archref>
<archref xmlns:xlink="http://www.w3.org/1999/xlink"
xlink:type="simple" xlink:show="new" xlink:actuate="onRequest"
xlink:href="http://www.lib.utexas.edu/taro/tslac/20062/tsl-20062.html">Texas State
Board of Control, Records, 1854, 1885-1890, 1909-1979, undated (bulk 1935-1953),
103.47 cubic ft.</archref>
<archref xmlns:xlink="http://www.w3.org/1999/xlink"
xlink:type="simple" xlink:show="new" xlink:actuate="onRequest"
xlink:href="http://www.lib.utexas.edu/taro/tslac/90027/tsl-90027.html">Blueprints and
drawings collection, 1854-1984, undated, 41.21 cubic. ft. [See series Texas School for
the Blind and Visually Impaired, 1902-1903, 1911-1912, undated; and Fireproofing and
Fire Protection, 1896, 1912-1913, undated.]</archref>
</relatedmaterial>
</relatedmaterial>
<descgrp>
<prefercite encodinganalog="524">
<head>Preferred Citation</head>
<p>(Identify the item), Texas School for the Blind and Visually
Impaired meeting files. Archives and Information Services Division, Texas State Library
and Archives Commission.</p>
</prefercite>
<processinfo encodinganalog="583">
<head>Processing Information</head>
<p>Minutes from Agency minutes project processed by Tony
Black, March 1998</p>
<p>New accessions added by Tony Black, May 1998, September
1998, October 1999, October 2000, November 2001, October 2002, September 2003,
October 2004, September 2005, September 2006, and January 2008</p>
<p>Finding aid encoded by Tony Black in EAD Version 2002, May
2008</p>
<p>New accessions added by Tony Black, September 2008,
March 2010</p>
<p>Updates to description, DACS-compliance, and six new
accessions added by Anna M. Reznik, June 2015</p>
<p>Minutes removed from the TSBVI records finding aid and
added to this inventory by Anna M. Reznik, September 2015</p>
</processinfo>
<acqinfo encodinganalog="541">

<head>Accession Information</head>

<p>Accession numbers: 1989/073, 1998/115, 1999/012, 2000/053, 2001/037, 2002/068, 2003/045, 2004/026, 2005/053, 2006/013, 2007/014, 2008/075, 2009/030, 2010/079, 2011/006, 2011/343, 2011/344, 2012/007, 2013/010, 2014/011, 2015/024, 2015/224</p>

<p>These records were transferred to the Archives and Information Services Division of the Texas State Library and Archives Commission by the Texas School for the Blind on December 14, 1988; by the Texas School for the Blind and Visually Impaired on May 19 and September 29, 1998; October 29, 1999; October 18, 2000; November 7, 2001; October 21, 2002; September 29, 2003; October 28, 2004; September 15, 2005; September 15, 2006; January 22 and September 24, 2008; March 3 and September 13, 2010; September 15, 2011; September 13, 2012; September 16, 2013; and October 2, 2014; and by the Legislative Reference Library on February 17, 2011 and December 13, 2012.</p>

</acqinfo>

<originalsloc encodinganalog="535">

<head>Location of Originals</head>

<p>The record copies of meeting agenda and minutes are maintained by the Texas School for the Blind and Visually Impaired.</p>

</originalsloc>

<altformavail encodinganalog="530">

<head>Other Formats for the Records</head>

<p>The School for the Blind and Visually Impaired maintains current and archived minutes and agenda on its website (<extref xmlns:xlink="http://www.w3.org/1999/xlink" xlink:type="simple" xlink:show="new" xlink:actuate="onRequest" xlink:href="http://www.tsbvi.edu/board-of-trustees-info-and-minutes-items">http://www.tsbvi.edu/board-of-trustees-info-and-minutes-items</extref>).</p>

</altformavail>

<accruals encodinganalog="584">

<head>Accruals</head>

<p>The Texas School for the Blind and Visually Impaired transfers copies of meeting records to the Texas State Archives regularly.</p>

</accruals>

</descgrp>

<dsc type="combined">

<head>Detailed Description of the Records</head>

<c01 level="series" id="ser1">

<did>

<unittitle>Texas School for the Blind and Visually Impaired meeting files,
 </unittitle>
 <unitdate era="ce" calendar="gregorian" type="inclusive">1856-1919,
 1979-2015, </unitdate>
 <physdesc><extent>9.3 cubic ft.</extent></physdesc>
 </did>
 <c02>
 <did>
 <unittitle><emph render="bold">Texas State Asylum for the Blind/Blind
 Institute/Texas School for the Blind,</emph></unittitle>
 <unitdate era="ce" calendar="gregorian"><emph
 render="bold">1856-1919</emph></unitdate>
 </did>
 <c03>
 <did>
 <container type="Volume">1989/073-28</container>
 <unitdate era="ce" calendar="gregorian" type="inclusive">1856 thru
 1899</unitdate>
 </did>
 </c03>
 <c03>
 <did>
 <container type="Volume">1989/073-29</container>
 <unitdate era="ce" calendar="gregorian" type="inclusive">1900 thru
 1918</unitdate>
 </did>
 </c03>
 <c03>
 <did>
 <container type="Volume">1989/073-30</container>
 <unitdate era="ce" calendar="gregorian" type="inclusive">1918 thru
 1919</unitdate>
 </did>
 </c03>
 </c02>
 <c02>
 <did>
 <unittitle><emph render="bold">Texas School for the Blind,
 </emph></unittitle>


```
<unitdate era="ce" calendar="gregorian"><emph
render="bold">1979-1989</emph></unitdate>
</did>
<c03>
  <did>
    <container type="Box">1998/115-1</container>
    <unitdate era="ce" calendar="gregorian">November 1979, January
and November 1980, and November 1983</unitdate>
  </did>
</c03>
<c03>
  <did>
    <container type="Box">1998/115-1</container>
    <unitdate era="ce" calendar="gregorian">January thru November
1982</unitdate>
  </did>
</c03>
<c03>
  <did>
    <container type="Box">1998/115-1</container>
    <unitdate era="ce" calendar="gregorian">January thru November
1983</unitdate>
  </did>
</c03>
<c03>
  <did>
    <container type="Box">1998/115-1</container>
    <unitdate era="ce" calendar="gregorian">March thru November
1984</unitdate>
  </did>
</c03>
<c03>
  <did>
    <container type="Box">1998/115-1</container>
    <unitdate era="ce" calendar="gregorian">October 1985 thru
November 1987</unitdate>
  </did>
</c03>
<c03>
```

```

    <did>
      <container type="Box">2011/343</container>
      <unitdate era="ce" calendar="gregorian">January thru November
1988</unitdate>
    </did>
  </c03>
  <c03>
    <did>
      <container type="Box">2011/343</container>
      <unitdate era="ce" calendar="gregorian">January thru March
1989</unitdate>
    </did>
  </c03>
  <c03>
    <did>
      <container type="Box">1998/115-1</container>
      <unitdate era="ce" calendar="gregorian">June and November 1989
and March 1990</unitdate>
    </did>
  </c03>
</c02>
<c02>
  <did>
    <unittitle><emph render="bold">Texas School for the Blind and Visually
Impaired, </emph></unittitle>
    <unitdate era="ce" calendar="gregorian"><emph
render="bold">1989-2015</emph></unitdate>
  </did>
  <c03>
    <did>
      <container type="Box">1998/115-1</container>
      <unitdate era="ce" calendar="gregorian">September 1989 thru
March 1990</unitdate>
    </did>
  </c03>
  <c03>
    <did>
      <container type="Box">2011/343</container>
      <unitdate era="ce" calendar="gregorian">January 1990</unitdate>

```

```
</did>
</c03>
<c03>
  <did>
    <container type="Box">2011/343</container>
    <unitdate era="ce" calendar="gregorian">March 1990</unitdate>
  </did>
</c03>
<c03>
  <did>
    <container type="Box">1998/115-1</container>
    <unitdate era="ce" calendar="gregorian">May 1990</unitdate>
  </did>
</c03>
<c03>
  <did>
    <container type="Box">2011/343</container>
    <unitdate era="ce" calendar="gregorian">September
1990</unitdate>
  </did>
</c03>
<c03>
  <did>
    <container type="Box">1998/115-1</container>
    <unitdate era="ce" calendar="gregorian">November
1990</unitdate>
  </did>
</c03>
<c03>
  <did>
    <container type="Box">2011/343</container>
    <unitdate era="ce" calendar="gregorian">January 1991</unitdate>
  </did>
</c03>
<c03>
  <did>
    <container type="Box">1998/115-1</container>
    <unitdate era="ce" calendar="gregorian">March 1991</unitdate>
  </did>
</c03>
```

```

</c03>
<c03>
  <did>
    <container type="Box">1998/115-1</container>
    <unitdate era="ce" calendar="gregorian">May 1991</unitdate>
  </did>
</c03>
<c03>
  <did>
    <container type="Box">2011/343</container>
    <unitdate era="ce" calendar="gregorian">September thru
November 1991</unitdate>
  </did>
</c03>

```

<!--

This series has subsequent <c03> levels that were limited here to save on length for the purposes of the TARO encoding guidelines, June 2016.

-->

```

  </c02>
</c01>
</dsc>
</archdesc>
</ead>

```

Example 3: Pallas Athene Literary Society Records

(This finding aid example is also available as an XML file.)

This finding aid was created using ArchivesSpace. Finding aids exported from ArchivesSpace will need some data clean-up because that system automatically assigns ID, LABEL, and PARENT attributes. The ID attribute appears throughout the XML file, while the LABEL and PARENT attributes appear in the <dsc> Description of Subordinate Components portion of the file, specifically the <container> element. Bear in mind that an assigned ID attribute for <container> will prevent that element from being displayed by TARO's stylesheet and therefore must be removed. While the ID, LABEL, and PARENT attributes will not cause validation errors, repositories are encouraged to remove all of those attributes when performing data clean-up of files

exported from ArchivesSpace or another archival management system to allow for greater conformity of XML files in TARO.

```
<?xml version="1.0" encoding="utf-8"?>
<ead xmlns="urn:isbn:1-931666-22-9" xmlns:xlink="http://www.w3.org/1999/xlink"
xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance"
xsi:schemaLocation="urn:isbn:1-931666-22-9 http://www.loc.gov/ead/ead.xsd">
  <eadheader countryencoding="iso3166-1" dateencoding="iso8601"
findaidstatus="completed" langencoding="iso639-2b" repositoryencoding="iso15511">
    <eadid countrycode="US"
mainagencycode="US-txhr">urn:taro:rice.wrc.00682</eadid>
    <filedesc>
    <titlestmt>
    <titleproper>Guide to the Pallas Athene Literary Society records, 1919-1968
<num>UA 212</num></titleproper>
    </titlestmt>
    <publicationstmt>
    <publisher>Woodson Research Center, Rice University, Houston,
Texas</publisher><p><date>2011</date></p>
    <address>
    <addressline>Fondren Library MS-44, Rice University</addressline>
    <addressline>6100 Main St. </addressline>
    <addressline>Houston, Texas 77005</addressline>
    <addressline>woodson@rice.edu</addressline>
    <addressline>URL: <extptr xlink:href="http://woodson.rice.edu" xlink:show="new"
xlink:title="http://woodson.rice.edu" xlink:type="simple"/></addressline>
    </address>
    </publicationstmt>
    <notestmt>
    <note><p>Stored onsite at the Woodson Research Center.</p></note>
    </notestmt>
    </filedesc>
    <profiledesc>
    <creation>This finding aid was produced using ArchivesSpace on
<date>2016-06-24 11:30:24 -0500</date>.</creation>
    <language>English</language>
    <describes>Describing Archives: A Content Standard</describes>
    </profiledesc>
```

```

</eadheader>
<archdesc level="collection">
  <did>
    <langmaterial label="Language:" encodinganalog="546$a">
      <language langcode="eng" scriptcode="Latn">English</language>
    </langmaterial>
    <repository label="Repository:" encodinganalog="852$a">
      <corpname>Woodson Research Center, Rice University, Houston,
Texas</corpname>
    </repository>
    <unittitle>Pallas Athene Literary Society records</unittitle>
    <origination label="Creator:">
      <corpname source="fast">Rice University</corpname>
    </origination>
    <unitid label="Identification:" countrycode="US" repositorycode="US-txhr">UA
212</unitid>
    <physdesc altrender="whole">
      <extent altrender="materialtype spaceoccupied">0.5 linear feet</extent>
      <extent altrender="carrier">(1 box)</extent>
    </physdesc>
    <unitdate normal="1919/1968" type="inclusive">1919-1968</unitdate>
    <abstract label="Abstract:" encodinganalog="520$a">The Pallas Athene Literary
Society (PALS) was formed in 1919 when the Elizabeth Baldwin Literary Society (EBLS)
split and was an active organization at Rice until 1966 when it disbanded. The records
consist of a ledger book containing minutes of the society's meetings (September 23,
1924 – May 14, 1929), newspaper clippings pertaining to various members and
alumnae, and several programs and pamphlets of the society's activities.</abstract>
  </did>
  <bioghist>
    <head>Historical Note</head>
    <p>The Pallas Athene Literary Society (PALS) was formed in 1919 when the
Elizabeth Baldwin Literary Society (EBLS) split and was an active organization at Rice
until 1966 when it disbanded.</p>
  </bioghist>

  <scopecontent encodinganalog="520$b">
    <head>Scope and Contents</head>
    <p>The records consist of a ledger book containing minutes of the society's meetings
(September 23, 1924 – May 14, 1929), newspaper clippings pertaining to various

```

members and alumnae, and several programs and pamphlets of the society's activities.</p>

</scopecontent>

<accessrestrict>

<head>Access Restrictions</head>

<p>This material is open for research.</p>

</accessrestrict>

<prefercite>

<head>Preferred Citation</head>

<p>Pallas Athene Literary Society Records (UA 212), Woodson Research Center, Fondren Library, Rice University</p>

</prefercite>

<acqinfo>

<head>Acquisition Information</head>

<p>Gifts of Mrs. Albert Bell Fay, et al.</p>

</acqinfo>

<userrestrict>

<head>Conditions Governing Use</head>

<p>Permission to publish from this material must be facilitated through the Woodson Research Center.</p>

</userrestrict>

<controlaccess>

<genreform source="aat">Minutes (administrative records)</genreform>

<subject source="fast">Literature--Societies, etc.</subject>

<genreform source="aat">Photographs</genreform>

<corpname source="local">Pallas Athene Literary Society</corpname>

<corpname source="fast">Rice University</corpname>

</controlaccess>

<dsc>

<c01 level="series">

<did>

<unittitle>Series I: Minute books</unittitle>

</did>

```
<c02 level="item">
  <did>
    <unittitle>Minute book</unittitle><unitdate
type="inclusive">1924-1929</unitdate>
    <container type="Box">1</container>
    <container type="Folder">1</container>
  </did>
</c02>
<c02 level="item">
  <did>
    <unittitle>Minute book</unittitle><unitdate
type="inclusive">1949-1951</unitdate>
    <container type="Box">1</container>
    <container type="Folder">2</container>
  </did>
</c02>
</c01>
<c01 level="series">
  <did>
    <unittitle>Series II: Constitution and President's notebooks</unittitle>
  </did>
  <c02 level="item">
    <did>
      <unittitle>Constitution</unittitle><unitdate type="inclusive">circa 1950</unitdate>
      <container type="Box">1</container>
      <container type="Folder">3</container>
    </did>
  </c02>
  <c02 level="item">
    <did>
      <unittitle>President's notebook (1/2)</unittitle><unitdate
type="inclusive">1948-1954</unitdate>
      <container type="Box">1</container>
      <container type="Folder">4</container>
    </did>
  </c02>
  <c02 level="item">
    <did>
```



```

<unittitle>President's notebook (2/2)</unittitle><unitdate
type="inclusive">1948-1954</unitdate>
  <container type="Box">1</container>
  <container type="Folder">5</container>
</did>
</c02>
</c01>
<c01 level="series">
<did>
<unittitle>Series III: Members, correspondence and photographs</unittitle>
</did>
<c02 level="item">
<did>
<unittitle>Pamphlets, dramatic presentations programs</unittitle>
<container type="Box">1</container>
<container type="Folder">6</container>
</did>
</c02>
<c02 level="item">
<did>
<unittitle>News clippings</unittitle><unitdate
type="inclusive">1919-1968</unitdate>
  <container type="Box">1</container>
  <container type="Folder">7</container>
</did>
</c02>
<c02 level="item">
<did>
<unittitle>Alumnae list</unittitle><unitdate type="inclusive">1948</unitdate>
<container type="Box">1</container>
<container type="Folder">8</container>
</did>
</c02>
<c02 level="item">
<did>
<unittitle>Correspondence</unittitle><unitdate type="inclusive">undated, 1959,
1966</unitdate>
  <container type="Box">1</container>
  <container type="Folder">9</container>

```

```
</did>
</c02>
<c02 level="item">
<did>
<unittitle>Photograph</unittitle><unitdate type="inclusive">1927</unitdate>
<container type="Box">1</container>
<container type="Folder">10</container>
</did>
</c02>
</c01>
</dsc>
</archdesc>
</ead>
```